

EDUCATION COMMITTEE  
Reporting to Public Session on Monday February 26, 2018

The Education Committee met on Monday, February 5, 2018 at 4:30 pm. In attendance were Trustees Harman Pandher (Chair), Meiling Chian and Baljinder Narang DPAC Representative Kristin Schnide BTA Representative Kevin Potvin and Assistant Superintendent Heather Harand Wanda Mitchell

1. Update on District Advanced Learning Programs

Jeannette Laursoo, Director of Instruction and Jennifer Carson, District High Teacher for Advanced Learning presented an update on Elementary and Secondary Advanced Learning Programs and plans for moving forward. The Advanced Learning Team of Helping Teachers teach the Challenge Programs, provide resources and support to enhance the learning experience of students.

The Challenge Program includes advanced learners in Grades 4 and 5 and is located at Parkcrest Elementary School. Students in the Grade 5 program attend a weekly session

## 2. Adjournment

The meeting adjourned at 5:30

**FINANCE COMMITTEE**  
**Reporting to Public Session Monday, February 26, 2018**

The Finance Committee met on Tuesday, January 30, 2018 at 6:15 pm. In attendance were Trustees Ron Burton (Chair) (via conference call), Meiling Chia, Larry Hayes, Baljinder Narang and Gary Wong; Superintendent of Schools Gina Niccoli-Moen, Secretary-Treasurer Russell Horswill, Assistant Superintendents Roberto Bombelli, Heather Hart, Wanda Mitchell and Richard Per, Deputy Secretary-Treasurer Roy Uyeno, Director of Finance Ishver Khunguray and Manager, Finance and Budgets Matt Mydske.

**1. 2017/18 Amended Operating Budget Update and 2018/19 Budget Planning**

Secretary-Treasurer Russell Horswill and Director of Finance Ishver Khunguray provided the committee with an overview of the district budget. The district is updating its annual budget to reflect revised projections for enrollment, operating revenues, expenses and proposed budget changes for the current year. Budget estimates will be further refined and an updated draft amended budget will be brought to the next meeting. The 2017/2018 Amended Annual Budget will be presented to the February 26, 2018 public board meeting for approval.

Recommendation: THAT the Board of Education receive this information.

**2. Enterprise Risk Management Update**

Deputy Secretary-Treasurer Roy Uyeno provided the committee with an update on the Enterprise Risk Management review that is being conducted by PricewaterhouseCoopers (PwC). The scope of the review includes enterprise risk identification, risk assessment, analysis and evaluation. The team from PwC will be gathering input from departments and programs across the district with a review report and recommendations being completed by the end of February.

Recommendation: THAT the Board of Education receive this information.

**3. Fleet Vehicle Replacement Plan**

Mr. Uyeno presented a proposed Fleet Vehicle Replacement Plan to the committee. The plan was presented at the November 15, 2017 Building and Grounds Committee and was referred to Finance Committee for review and budget consideration. The fleet vehicle plan proposes a sustainable ten year renewal plan for the replacement and upgrading of the aging school district vehicles.

Recommendation: THAT the Board of Education receive this information.

#### **4. Adjournment**

The Chair adjourned the meeting at 7:30 pm.

**FINANCE COMMITTEE**  
**Reporting to Public Session Monday, February 26, 2018**

The Finance Committee met on Tuesday, February 20, 2018 at 5:35 pm. In attendance were Trustees Baljinder Narang (Chair), Larry Hayes, Harman Pandher and Gary Wong; Superintendent of Schools Gina Niccoli-Moen, Secretary-Treasurer Russell Horswill, Assistant Superintendents, Roberto Bombelli, Heather Hart, Richard Per and Wanda Mitchell, Acting Assistant Secretary-Treasurer Ishver Khunguray and Manager, Finance and Budgets Matt Mydske.

**1. 2017/2018 Amended Operating Budget**

Mr. Russell Horswill, Secretary Treasurer, and Mr. Ishver Khunguray, Acting Assistant Secretary-Treasurer, provided the committee with an update of the 2017/2018 Amended Operating Budget.

The 2017/2018 Amended Annual Budget will be presented to the February 26, 2018 public board meet

assumptions and an updated draft 2018/2019 status quo operating budget will be presented at the next Finance Committee.

Recommendation: THAT the Board of Education receive this information.

## **POLICY COM**

**Adjournment**

The meeting was adjourned at 5:25 pm

**Date of Next Meeting**

The date of the next Policy Committee is April 16, 2018

**YOUTH AND COMMUNITY SERVICES COMMITTEE**  
**Reporting to Public Session Monday, February 26, 2018**

The Youth and Community Services Committee (YCSC) met on Tuesday, January 30, 2018 at 5:00 pm. In attendance were Trustees Baljinder Narang (chair), Assistant Superintendent Roberto Bombelli, DPAC Chair Kristin Schnider, and Coordinator Community Services Sheri Brattston for item 2.

**1. Reports from Community Committees**

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

**District Community Schools**

Trustee Narang reported that District Community Schools continue to work on the Goals and Elements of Community Schools using a Spiral of Inquiry process.

**Public Safety**

Trustee Hayes reported on a discussion regarding the recent pedestrian death on Cariboo Road and of the improvements being made to the crosswalk at this location. Condolences are expressed to the family and friends of the young lady who lost her life. A report on the Burnaby-New Westminster Task Force on Sexually Exploited and At-Risk Youth was presented, outlining the need for research to better understand the scope and nature of youth sexual exploitation in the community and the importance of raising awareness among the general public. The Taskforce will be undertaking a strategic planning process in order to reassess its goals and priority actions for the next five to six years and create a 2018-19 work plan to identify priorities for this period. The committee was also introduced to the new Officer-in-Charge of the Burnaby RCMP, Chief Superintendent Deanne Burleigh.

**City of Burnaby's Task Force on the Sexual Exploitation of Children and Youth**

Trustee Narang reported that a count and key findings from the data have been shared with local MLAs. The City of Burnaby has declared March 5 to 31, 2018 as Sexual Exploitation of Children and Youth Awareness Week. Moving forward the Task Force is planning a half day workshop to re-engage and focus on priorities.

Recommendation: THAT the Board of Education receive this information.

**2. Project Impact**

Coordinator Community Services Sheri Brattston updated the committee on *Project Impact United Way of the Lower Mainland*, an opportunity to work collaboratively in school teams and with seven other community schools throughout the lower mainland to measure the impact community school programs are having on the lives of children and their families.

*Project Impact* is led by Dr. Steve Patty and the project is subsidized by United Way of the Lower Mainland (UWLM) for community school programs. Participation is a prerequisite for the \$75,000 UWLM School Community Grant and e